

# **The Fleischner Society Endorsed Educational Seminar: Imaging and Management of Respiratory Diseases**

## **Information for Participants**

### **1. Registration**

At this educational seminar, all the registrations must be made online.

If you participate in this educational seminar, please be sure to complete the pre-registration by October 26, 2020.

There will be no registration on the day.

#### **1) Registration Fee**

JPY5,000 (ONLY Pre-Registration)

Registration fee is the same for all participants. (It includes doctors, the Fleischner Society non-members, medical staffs, companies, and students.)

#### **2) Issuance of Certificate of the Attendance**

If you would like to receive a certificate of the attendance, please contact us by email (fses2020@jtb.com). It will be issued after the educational seminar.

### **2. Credit**

**The Japanese Respiratory Society (JRS) 2 credits.**

If you need credits, fill in your member ID (5-digit number) of JRS when you log in to virtual educational seminar site.

It takes about 2 weeks for the credits registration to be reflected on your JRS “My Page”.

### **3. Program & Abstract Book**

For domestic participants, it will be sent in advance.

For overseas participants, you can view/download on/from the website (<https://www.fses2020.jp/>).

Both are scheduled for the end of October, 2020.

### **4. Login ID & Password for Virtual Educational Seminar**

Login ID & Password for viewing educational seminar will inform participants from secretariat around October 27, 2020.

### **5. How to Participate Virtual Educational Seminar on the Day?**

This educational seminar is held using Zoom video webinar.

The Zoom room for the educational seminar is opened from 08:00a.m. of November 3, 2020. [Japan standard time].

#### **1) Advance Preparation**

Download and install the Zoom application on your device if it is your first time to sign in to the Zoom system.

### ➤ **Zoom Client for Meetings**

[https://zoom.us/download#client\\_4meeting](https://zoom.us/download#client_4meeting)

### **2) Sign in to Virtual Educational Seminar**

Click "Virtual Educational Seminar" button on the website (<https://www.fses2020.jp/>) and sign in. The button will appear around the end of October.

### ➤ **Required information for Sign in**

- Login ID
- Password
- Name
- Country
- Member ID of the Japanese Respiratory Society (if you need 2 credits)

### **3) Choose Session from the Program Schedule**

It will be available to enter session room 5 minutes before the session starts. The session will start automatically.

### **4) Video and Microphone**

Using video and microphone are not allowed.

All participants will be signed in as audience members at the Webinar meeting.

### **5) Join Live Q&A**

After presentations, we will prepare for live Q&A time (if presenters allowed).

Live Q&A details have not been confirmed yet. It's announced on the website (<https://www.fses2020.jp/>).

Please send your question(s) through the Q&A system on the Zoom. You cannot use your microphone as your sound and it's muted by the secretariat. Chair persons choose a few questions from the total number of the questions sent by the audience through the Q&A system.

\*Note: Your question may not be selected due to limited time.

Please keep the question as simple as possible.

### **6) Leaving the Session**

When leaving the session, select "End" and then the option "Leave Meeting".

When joining other sessions, choose the session from the program schedule as mentioned above.

## **6. On-demand Streaming**

On-demand streaming is only available to participants.

The login ID and password are the same as the viewing virtual educational seminar.

URL information of on-demand streaming will be provided to participants about 1 week after the educational seminar.

## **7. Contact Information**

Please ask the secretariat by e-mail. ([fses2020@jtb.com](mailto:fses2020@jtb.com))

\*No telephone is acceptable.